

**POSITION DESCRIPTION**

**Position: Club Coach Coordinator (CCC)**

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| **Reports To:** | **Club administration & Community Coach Coordinator Mentor** |
| **Key stakeholders:** | **Club coaches** |
| **Status:** | **Volunteer (Honorarium)** |
| **Location:** | **Selected clubs** |

**PRIMARY PURPOSE OF POSITION**

The primary purpose of the position is to provide relevant and valued coach support in the club environment, and to monitor and mentor coaches to conduct appropriate quality football activities that will enhance the players and coaches experience.

**RESPONSIBILITIES (Select most relevant to your club)**

* Support a positive club coaching culture and enjoyable player experiences
* Monitor and mentor new and inexperienced club coaches based on their development needs
* Promote inclusive practice within the coaching at the club.
* Recruit and encourage women to take up coaching roles
* Provide access to up to date information and professional development opportunities including observing senior coaches and model sessions.
* Present parents with relevant information at the start of the season and communicate at regular intervals.
* Liaise with Club administrators and Community Coach Coordinator Manager
* Attend CCC meetings
* Conduct surveys to establish and monitor levels of satisfaction
* Contribute to report at the conclusion of the project

**KEY PERFORMANCE INDICATORS**

* Player and coach retention rates of 75%
* Level of satisfaction of parents with coaching
* Level of satisfaction of coaches with support provided

**KEY RELATIONSHIPS**

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| * Club Coordinator mentor * Club administration * Club coaches * Parents |  |

**SELECTION CRITERIA**

* Well respected within the club/football community
* Current FFA coaching accreditation
* Minimum 2 years coaching experience with young players
* An understanding of quality coaching behaviours required for young children
* Sound communication skills
* Positive and approachable personality